



## SD#71 Teacher Professional Learning Plan 2017-2018

*This document is intended to be a flexible plan, with the understanding that your professional needs and interests may change over the course of the year.*

**First and foremost, it is a plan for you, to consider and reflect on your practice and identify areas you wish to grow in or experiment with.**

This year, August 29 & 30 have been set aside as PD days, but are not mandatory, giving you flexibility to choose other PD events during the summer or the school year to meet the requirement of 10 hours (for 1.0 FTE) –hence the term “flex days”.

*Note: these are in addition to the Provincial PD day in October and our District PD day in February.*

The purpose of this form is to help you articulate your vision for your personal professional learning for the year, and anticipate the various activities and resources you will engage in, in order to complete your two “flex days” of PD.

*\*\*If you choose to participate in PD activities on August 29 & 30, then you simply check off your time as “completed” in the first section of the form.*

### **Professional Learning activities can take many forms, including, but not limited to:**

- collaborative sharing and discussions around a topic with colleagues;
- reading professional books—either independently or as part of a book club;
- taking courses or webinars;
- attending afterschool sessions provided by the District, CSTs or an LSA (Local Specialist Association);
- attending a conference or workshop
- observing colleagues in practice and debriefing afterwards

Once you have completed your plan you need to make 2 copies: one for your administrator and one for your PD rep to submit to the PD chair. Keep the original for yourself.

**Deadline for submission is September 30, 2017.**

**During the course of the year, please revisit your plan to either revise it as your interests and needs change, or “check off” completed activities. You need to complete 10 hours of PD before February 28, 2018, in order to be paid for your PD days in the March pay period.**



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(Please complete both sides of this page)

Name: \_\_\_\_\_ School site: \_\_\_\_\_

My anticipated focus and rationale for professional learning for this school year is:

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I completed my flex PD time in the summer, between July 1 and August 30  
(if yes, give dates and details of activity):

- 2 days (10 hours)                       1 day (5 hours)                       other

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If the above answer is “no” or “partial”, please complete the remainder of the form:

*\*\*reimbursement for activities using Personal PD funds requires receipts and submission of the attached form to the PD secretary, Michelle Prior, as in the past.*

Intended activities & hours anticipated (10 hours /1.0 FTE required to make up the 2 days):

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Resources:

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I would be interested in connecting with others in the district who are pursuing similar interests:

- Yes                       No

I would like to suggest the following topics/presenters for workshops in our district:

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- Please do not share this information with the Joint Professional Development

(Note: The Joint Professional Development Committee may use the information provided to help secure speakers for PD days/workshops, seek out other resources related to your area of interest, and follow professional learning trends amongst our membership to provide future PD opportunities.)

Print out a copy for your principal and School Pro-D Rep (forwarded to the PD Chair).

\_\_\_\_\_  
*Teacher signature*

\_\_\_\_\_  
*PD School Rep*

*AO initial* \_\_\_\_\_