

Grant Applications to SD71 Joint PD Committee



After reviewing our budget for 2017-18 it became apparent that we have a healthy surplus sitting in our account. It is the aim of the committee to make PD opportunities available and, where possible, financially feasible to the teachers of SD71. To this end we instituted the Professional Learning Supplemental (PLS) Fund and a separate book club fund to assist teachers in recouping PD expenses, over and above those available in their personal PD accounts. These funds have received many requests already in the current year.

It has come to the attention of the committee that several teachers in our district have been actively pursuing further PD events at significant personal cost (bringing in speakers, attending conferences) that result in benefit to their colleagues and the students of SD71. At present there is no recourse beyond the \$100 yearly allowable designation from the PLS Fund to receive compensation.

Consequently, the JPD Committee has tasked the Chair with writing language for grants available in excess of \$500, to be approved by the JPD Committee on a case by case basis. The total amount available for grants will be \$10,000.00, to be dispersed to various recipients based on their application. * Reminder: Personal PD Funds are to be used first.

Possible items appropriate for this grant:

- Attending a conference in a particular field of specialty, not available locally
- Offsetting TOC costs for attending a local event
- Bringing in a high-profile speaker for workshops or presentations to a particular group (school staff, subject or grade specific group)
- Costs for a group to join a course or online conference (some organizations offer discounts if 5 or more people sign up, for example “Math Minds” or “Fairy Dust Teaching” which then gives that group unlimited access over the course of the year, and which could then be shared with others on their staff or interest group.)

Please note:

Coursework that leads to an increase in pay (MEd, MA, diploma for 5+, doctorate, etc.) is not applicable.

1. Applications can be submitted beginning at the start of the school year, and the **cut off for new requests is March 31**.
Each request will be reviewed and may be approved by the committee at their monthly meeting. (This allows for the last application to be reviewed in March; timely period for disbursement of funds.)
2. Amounts need to be **above \$500**
(less than this can be mostly be covered by PLS funds and personal amounts).
The understanding is that personal funds will be used first.
3. Grant funds will not provide compensation for a per diem.
4. Request must clearly reflect Professional Learning goals that enhance instructional practice, and the activity must meet the criteria for Professional Development as outlined in the SD71 PD Handbook.
5. There is the expectation that the recipient would be willing to share their learning with colleagues in the district (after school session, staff meeting, Feb. or August workshop, etc.)
6. **Grants can only be applied for once every 3 years.**



SD71 PD Professional Learning Grant Application

(above \$500- & using personal pro-d funds first - submitted Sept 1st - March 31st)



SD71 Teacher Professional Learning Grant Application

1. Names of participant(s) and school(s) represented:

School: _____ Name of group leader (if applicable): _____

2. Nature of the activity: (conference, presenter brought in, group webinar or non-credit course, etc.)

3. How will this activity increase your capacity as a teacher and colleague?

4. How will you share with other teachers your experience with this activity?

5. Expenses requested: (attach receipts / explain anticipated expenses; receipts need to be submitted before reimbursed.). Provide detail of travel, fees, release time, etc. * Meals & mileage are not included.

Release Time: _____

Pro-D Supplies / Other Costs _____

Fees/ Course/ Conference _____

Travel (ferry, hotel, and parking): _____

Total: \$ _____

Comments:

6. I/We understand that this application will be reviewed on a case by case basis for approval by the JPD Committee and *that not all funds may be reimbursed.*

_____	_____	_____
Applicant's Signature	Co-Applicant's Signature	Co-Applicant's Signature
_____	_____	_____
	Co-Applicant's Signature	Co-Applicant's Signature
_____	_____	_____
	Co-Applicant's Signature	Co-Applicant's Signature

- Please return by school mail to the CDTA office Attention: Pro-D Secretary ~

Date received: _____

Approved: YES / NO

Date reviewed: _____

Amount approved: \$ _____

Signed: _____
Pro-D Chair

JPD Committee Member

Comments: _____